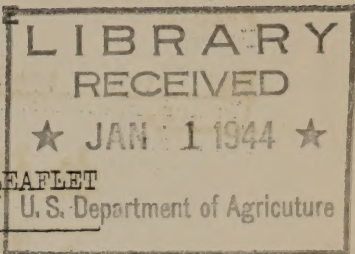


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UNITED STATES DEPARTMENT OF AGRICULTURE  
EXTENSION SERVICE  
WASHINGTON, D. C.



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SUGGESTIONS TO PROFESSIONAL WORKERS FOR USING THE LEAFLET  
"Serve on the Farm Home Front"\*

What is the purpose of the leaflet?

To help rural families realize that "serving on the home front" is a real contribution toward victory.

To give concrete suggestions for family planning and good management in wartime on the farm home front.

To encourage members of a family to decide together how they can best serve our country in their everyday work.

Remember, the leaflet will be successful only  
insofar as it results in Action.

How may the leaflet be used?

The professional worker or local leader with imagination can find many interesting and unique ways of using this leaflet to stimulate family planning.

First, become acquainted with the leaflet by trying it out on yourself or with fellow workers.

Next, plan its use with families with whom you work, At meetings; during home visits, in news articles; through the mail.

Meetings.

Using the leaflet at a meeting, as a work sheet and basis for group discussions is perhaps the most desirable way for professional workers or trained volunteer leaders to utilize it. Use it for meetings you are responsible for arranging; for programs you help to plan; as a basis for a series of meetings; as a theme for talks, skits, or demonstrations. Give copies of the leaflet to persons looking for program suggestions.

Home visits.

A professional worker or local leader may present the leaflet to families during home visits, giving necessary explanation and assistance in using it.

News articles.

The check sheet from the leaflet may be published in local papers in its entirety or one section at a time, provided the sheet is accompanied by "How to do" directions.

Mail.

The leaflet may be mailed to families with a covering letter of explanation, although this is probably the least desirable method and should be used only when there is no other opportunity for presentation.

\* Prepared by the national Committee on Management Problems of Families in Wartime.





Suggested method of presentation at a meeting by professional worker or volunteer leader.

1. Plan the meeting to allow plenty of time for questions, discussions, and checking.
2. Begin by reading together all the leaflet except the inside pages entitled "Planning on the farm-home front," and allow time for comments.
3. Next, using the inside plan page, have those present check the things that families are doing now. Do not read or refer to the instructions at the bottom of the page at this time. If both husbands and wives are present at the meeting, they should check one leaflet together.
4. Finally, following the instructions at the bottom of the page, underline "items to do or do better the coming year." This involves real planning that takes into account resources at hand as well as ability of family members. Therefore, if it is a meeting of women or boys and girls, it is better to ask them to do the underlining after discussion with other family members. Items underlined should become goals for family achievement.
5. Point out what knowledge and skills are needed to accomplish the goal. Encourage requests for help and instruction in practices needed to carry out plans made. It is desirable to have this discussion lead to scheduling of future meetings or demonstrations.

Distribution.

Other agencies represented on the National Committee on Management Problems of Families in Wartime have distributed this leaflet to their field workers. Joint planning with these field workers regarding use of the leaflet will no doubt bring about better results.

Extension Service

- 1,200,000 leaflets were ordered and have been sent to extension directors. The allotment per State is based on membership of home demonstration clubs.

U. S. Office of Education

- 25,000 leaflets were ordered and are being distributed to home-economics teachers through State supervisors of home economics.

Farm Security Administration

- 100,000 leaflets were ordered for use by county home supervisors with families.

American Home Economics Assignment

- Single copies are being sent to subscribers to the Consumer Education Service.